



# JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: [jeffersoncountywi.gov](http://jeffersoncountywi.gov)

**\*REVISED 10-04-2016**

**"Jefferson County: Responsible government  
advancing quality of life"**

**BEN WEHMEIER**  
County Administrator

**TAMMIE JAEGER**  
Administrative Secretary

## MEMORANDUM

**TO:** Editors

**FROM:** Ben Wehmeier, County Administrator

**DATE:** September 27, 2016

**SUBJECT:** JEFFERSON COUNTY Meetings – Week of October 3, 2016

<b>October 3, 2016 Monday</b>	Parks Committee	8:30 a.m.	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson
<b>October 4, 2016 Tuesday</b>	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Watertown Senior Center 514 S. First St, Watertown
<b>October 5, 2016 Wednesday</b>	Joint meeting of the Highway & Infrastructure Committees  Infrastructure Committee  Highway Committee	8:00 a.m.  Immediately following the joint meeting  Immediately following the joint meeting	Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 202, Jefferson  Highway Committee Room 1425 Wisconsin Dr, Jefferson
<b>October 6, 2016 Thursday</b>	Fair Park Committee	8:00 a.m.	Fair Park Activity Center 503 N. Jackson Ave, Jefferson
<b>October 7, 2016 Friday</b>	Solid Waste/Air Quality Committee – Clean Sweep  <b>*WI River Rail Transit Commission (WRRTC) (Agenda Revised)</b>  Zoning Board of Adjustment – Site Inspections  Zoning Board of Adjustment – Public Hearing	3:00 p.m.  <b>10:00 a.m.</b>  10:00 a.m.  1:00 p.m.	Whitewater Public Works Complex 150 E. Starin Rd, Whitewater  <b>Dane County Highway Garage 2302 Fish Hatchery Rd, Madison</b>  Jefferson County Courthouse 311 S. Center Ave, Rm 203, Jefferson  Jefferson County Courthouse 311 S. Center Ave, Rm 205, Jefferson
<b>October 8, 2016 Saturday</b>	No Scheduled County Meetings		
<b>October 9, 2016 Sunday</b>	No Scheduled County Meetings		

Parks Committee Agenda  
Jefferson County  
Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson, WI 53549

Date: Monday, October 3, 2016

Time: 8:30 a.m.

Committee members: Foelker, Matt  
Kelly, Mike  
Nass, Steve  
Payne, Laura  
Tietz, Augie

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with the Open Meetings Law
4. Approval of the agenda
5. Approval of Park Committee minutes for September 15, 2016
6. Communications
  - a. Public comment  
(Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
7. Parks Tour
  - a. Jefferson County Dog Park
  - b. Pohlmann Park
  - c. Carlin Weld Park
  - d. Welcome Travelers Park
  - e. Cold Spring Park
  - f. Burnt Village Park
  - g. Carnes Park East
8. Adjourn

Next scheduled meetings: October, 2016  
November, 2016  
December, 2016

***A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.***

***Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.***

Next scheduled meetings: November 1, 2016 – at The Fort Atkinson Senior Center  
December 6, 2016

**Joint Meeting  
Infrastructure Committee  
Highway Committee**

**AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson WI 53549

Wednesday, October 5, 2016

8:00 a.m.

**Infrastructure Committee Members**

Glen Borland, Greg David - Chair, Richard Jones, John Kannard, Russell Kutz

**Highway Committee Members**

Jim Braughler, Ron Buchanan, Mike Kelly, Blane Poulson, Don Reese - Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the February 1, 2016 Joint Committee meeting minutes
7. Communications
8. Discussion and possible action on highway satellite shops
9. Adjourn

A quorum of any Jefferson County Committee, Board, Commission or other body,  
including the Jefferson County Board of Supervisors, may be present at this meeting.

***Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.***

# **Infrastructure Committee**

## **AGENDA**

Jefferson County Courthouse  
311 S. Center Avenue, Room 202  
Jefferson WI 53549

Wednesday, October 5, 2016

Immediately Following the Joint Committee Meeting

### **Committee Members**

Glen Borland, Greg David-Chair, Dick Jones, John Kannard-Vice Chair, Russ Kutz-Secretary

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment  
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Approval of the September 7, 2016 Infrastructure Committee meeting minutes
7. Communications
8. Update on bids for Human Services camera project
9. Review Space Needs Analysis
10. Discussion and possible action on bids for remediation of old highway building
11. Discussion of incorporating tasks of Sustainability Task Force into Infrastructure Committee
12. Update on remodeling courthouse employee break room, bathrooms and outdoor space
13. Discussion and possible action on potential property acquisition of 302. S. Center Avenue and 210 E. Dodge Street
14. Discuss potential agenda items for the Committee's next meeting
15. Financial Reports (August)
  - a. Central Services
  - b. MIS
16. Discuss future meeting schedule. Set next meeting date (November 2, 2016)
17. Possible tour of courthouse
18. Adjourn

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including the Jefferson County Board of Supervisors, may be present at this meeting.

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# Jefferson County Highway Committee Meeting

**Wednesday, October 5, 2016**  
**Immediately following joint Highway/Infrastructure**  
**Committee Meeting**  
**Committee Room**  
**1425 Wisconsin Drive**  
**Jefferson, Wisconsin 53549**

**Committee Members:** Don Reese-Chairman, Ron Buchanan-Vice Chairman, Mike Kelly-Secretary, James Braughler, Blane Poulson  
**Highway Commissioner:** William T. Kern

## AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from August 30, 2016 Highway Committee meeting
7. Communications
8. Old Business                Discuss and take action on policy regarding ATV/UTV  
e on county highways
9. New Business              a. Discuss and take action on speed zone on County Highway J  
just west of State Highway 89  
b. Discuss and take action on Intergovernmental jurisdictional transfer  
agreement with the City of Watertown (Deleting a segment of CTH  
T from the County Highway System and transferring jurisdiction to  
the City of Watertown)  
c. Review 2016 highway project schedules  
d. Discuss monthly financial account summary (YTD)
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date (October 25, 2016)
13. Adjourn

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*"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."*

**Fair Park Committee Agenda**  
**Jefferson County**  
Jefferson County Fair Park  
Activity Center  
503 N. Jackson Avenue  
Jefferson, WI 53549

Date: Thursday, October 6, 2016

Time: 8:00 am

Committee members:	Poulson, Blane (Chair)	Buchanan, Ron
	Foelker, Matthew (Vice Chair)	Kutz, Russell
	Hanneman, Jennifer (Secretary)	

1. Call to order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law
4. Approval of the agenda
5. Approval of Fair Park Committee minutes of September 1, 2016.
6. Communication
7. Public Comment (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
8. Review of Financial Report
9. Review of Fair Park Director's Report
10. Review of Supervisor's Report
11. Review of Fair Park Office Report
12. Discussion and possible action on future meeting schedule
13. Adjourn

Next scheduled meetings:

Regularly scheduled meetings in the Activity Center Conference Room at  
8:00 a.m. on the 1<sup>st</sup> Thursday of the month:

November 3, 2016

December 1, 2016

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*Individuals requiring special accommodations for attendance at this meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made.*



# **Jefferson County**

## **Solid Waste/Air Quality Committee – Clean Sweep Event**

### **Friday, October 7, 2016**

**Time: 3 p.m. to 5 p.m.**

*City of Whitewater Public Works Complex  
150 E. Starin Road  
Whitewater, WI 53190*

**Members:** Don Reese-Chair, Gregg Patrick-Vice Chair, Laura Payne-Secretary, Kirk Lund and Gary Kutz

**Staff:** Rob Klotz and Sharon Ehrhardt

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Clean Sweep Event Operation

**Place:** City of Whitewater Public Works Complex, 150 E. Starin Road, Whitewater, WI 53190

**Directions:** Find North Fremont Street west of downtown Whitewater. Turn on North Fremont Street and follow it to Starin Road. Turn east on Starin to the Public Works Complex at 150 Starin Road.

**B. Time:** The staff, Solid Waste/Air Quality Committee and volunteers should arrive at 2:30 p.m. The Clean Sweep starts at 3:00 p.m. All volunteers need to sign in.

**C. Safety Meeting:** The safety meeting is at 2:30 p.m. sharp. All volunteers, Committee members and staff should attend this meeting. Veolia will be set up and ready for operation at 3:00 p.m. The general public will be arriving shortly before 3:00 p.m.

**D. Dress Requirements:** Please dress appropriately; no sandals, open toed shoes or shorts.

Please notify Sharon by September 30 if you plan to attend. (920) 674-7430 or

Email [Sharoneh@jeffersoncountywi.gov](mailto:Sharoneh@jeffersoncountywi.gov)

Adjourn

**A Quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.**

**This is a Clean Sweep Event no business will be conducted!**

**INDIVIDUALS REQUIRING SPECIAL ACCOMMODATIONS FOR ATTENDANCE AT THE MEETING SHOULD CONTACT THE COUNTY ADMINISTRATOR 24 HOURS PRIOR TO THE MEETING AT 920-674-7101 SO APPROPRIATE ARRANGEMENTS CAN BE MADE.**



# WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website [www.wrrtc.org](http://www.wrrtc.org)

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, October 7, 2016 Meeting Agenda  
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons  
FROM: Mary Penn, WRRTC Administrator

## **\*AMENDED AGENDA Wisconsin River Rail Transit Commission Meeting Friday, October 7<sup>th</sup>, 2016 @ 10 AM**

**Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI**

### ***WRRTC's Schedule of Meetings:***

#### **2016**

January 8

February 5

March 4

April 8

May 6

June 10

July 8

August 5

September 9

October 7

November 4

December 9

**NOTE:** The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

**NOTICE is sent to:** County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.

***Thank you for your interest and assistance.***

***To learn more about WRRTC, please visit our website at [www.wrrtc.org](http://www.wrrtc.org)***

## WRRTC MEETING NOTICE & AGENDA

# Wisconsin River Rail Transit Commission

Meeting - Friday, October 7<sup>th</sup>, 2016 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

1. 10:00 AM *10 minutes estimated | Action Items*  
**Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft September 2016 Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Announcements by Commissioners** – No Discussion Permitted

### REPORTS & COMMISSION BUSINESS

- 5 minutes estimated | Update and Action Item*  
8. **WRRTC Financial Report** – Jim Matzinger, Accountant
  - Treasurer's Report for September and Payment of Bills
- 10 minutes estimated | Discussion & Possible Action*  
9. **Discussion and Possible Action on entering into contract for buoy placement for Sauk City Railroad Bridge** – Alan Sweeney, WRRTC Chair
- 10 minutes estimated | Discussion & Possible Action*  
10. **\*Discussion and Possible Action on adopting a resolution authorizing performance of Sauk City Railroad Bridge emergency demolition** – Alan Sweeney, WRRTC Chair
- 10 minutes estimated | Discussion & Possible Action*  
11. **\*Discussion and Possible Action on adopting a resolution authorizing a budget transfer in regard to the Sauk City Railroad Bridge** – Alan Sweeney, WRRTC Chair
- 10 minutes estimated | Update*  
12. **Wisconsin & Southern Railroad's Report on Operations** – WSOR
  - Update on Monthly Maintenance Activities
  - Update on Capital Projects
  - Update on Business Development
  - Update on Office of Commission of Railroads
  - Other Continuing Issues/ Topics
- 5 minutes estimated | Update*  
13. **WisDOT Report** – Kim Tollers, Rich Kedzior, WisDOT
- 10 minutes estimated | Update*  
14. **WRRTC Correspondence/Communications and Administrator's Report** – Mary Penn, Admin.

*45 minutes estimated | Presentation, Discussion & Possible Action*

- 15. Presentation, Discussion, and Possible Action on WSOR's 2015 & 2016 Maintenance Program and 5-Year Capital Plan – WSOR**

*10 minutes estimated | Discussion & Possible Action*

- 16. Discussion and Possible Action on Letter to Governor regarding FRPP funding for 2017/2019 Biennial Budget –WSOR**

*10 minutes estimated | Discussion & Possible Action*

- 17. Discussion and Possible Action on amendment to Grant Agreement 0490-40-48(d) –Eileen Brownlee, Corp Counsel**

*10 minutes estimated | Discussion & Possible Action*

- 18. Discussion and Possible Action on amendment to Land Use Agreement 0490-40-48(d)(1) –Eileen Brownlee, Corp Counsel**

*10 minutes estimated | Discussion & Possible Action*

- 19. Discussion and Possible Action on amendment to Operating Agreement 0490-40-48(d) –Eileen Brownlee, Corp Counsel**

*10 minutes estimated | Discussion & Possible Action*

- 20. Discussion and Possible Action on salvaging track on proposed Great Sauk Trail – Eileen Brownlee, Corp Counsel, Kim Tollers, Dave Simon, WisDOT, Ken Lucht, WSOR**

*10 minutes estimated | Discussion & Possible Action*

- 21. Discussion and Possible Action on draft funding contract with Sauk County for track removal and determination of division of salvage proceeds – Eileen Brownlee, Corp Counsel**

*5 minutes estimated | Discussion & Possible Action*

- 22. Discussion and Possible Action on removing brush and survey marking of the rail/trail right-of-way – Marty Krueger, Sauk County Commissioner**

- 23. Action Item. Adjournment**

# JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

Dale Weis, Chair; Janet Sayre Hoeft, Vice-Chair; Don Carroll, Secretary;  
Paul Hynek, First Alternate; Aari Roberts, Second Alternate

**PUBLIC HEARING** *BEGINS AT 1:00 P.M. ON **FRIDAY, OCTOBER 7, 2016** IN ROOM 205, JEFFERSON COUNTY COURTHOUSE*

**CALL TO ORDER FOR BOARD MEMBERS** *IS AT 10:00 A.M. IN COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

**SITE INSPECTION FOR BOARD MEMBERS** *LEAVES AT 10:15 A.M. FROM COURTHOUSE ROOM 203, PRIOR TO THE HEARING*

1. *Call to Order-Room 203 at 10:00 a.m.*
2. *Roll Call (Establish a Quorum)*
3. *Certification of Compliance with Open Meetings Law Requirements*
4. *Approval of the Agenda*
5. *Approval of August 11, 2016 Meeting Minutes*
6. *Communications and Public Comment*
7. *Site Inspections – Beginning at 10:15 a.m. and Leaving from Room 203*  
*V1590-16 – Joshua I Fye, W1789 County Road CW, Town of Ixonia*  
*V1591-16 – Alton Ciha/Norman Eggert Trust Property, W9299 Oakland Rd, Town of Oakland*
8. *Public Hearing – Beginning at 1:00 p.m. in Room 205*
9. *Explanation of Process by Board of Adjustment Chair*

## NOTICE OF PUBLIC HEARING JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT

**NOTICE IS HEREBY GIVEN** that the Jefferson County Zoning Board of Adjustment will conduct a public hearing at 1:00 p.m. on **Friday, October 7, 2016** in Room 205 of the Jefferson County Courthouse, Jefferson, Wisconsin. Matters to be heard are applications for variance from terms of the Jefferson County Zoning Ordinance. No variance may be granted which would have the effect of allowing in any district a use not permitted in that district. No variance may be granted which would have the effect of allowing a use of land or property which would violate state laws or administrative rules. Subject to the above limitations, variances may be granted where strict enforcement of the terms of the ordinance results in an unnecessary hardship and where a variance in the standards will allow the spirit of the ordinance to be observed, substantial justice to be accomplished and the public interest not violated. Based upon the findings of fact, the Board of Adjustment must conclude that: 1) Unnecessary hardship is present in that a literal enforcement of the terms of the ordinance would unreasonably prevent the owner from using the property for a permitted purpose or would render conformity with such restrictions unnecessarily burdensome; 2) The hardship is due to unique physical limitations of the property rather than circumstances of the applicant; 3) The variance will not be contrary to the public interest as expressed by the purpose and intent of the zoning ordinance. **PETITIONERS, OR THEIR REPRESENTATIVES, SHALL BE PRESENT.** There may be site inspections prior to public hearing which any interested parties may attend; discussion and possible action shall be occur after public hearing on the following:

**V1590-16 – Joshua I Fye:** Variance from Sec. 11.04(f)6 of the Jefferson County Zoning Ordinance to allow a garage at 13 feet from a side lot line in an A-1, Agricultural zone. The site is at **W1789 County Road CW** in the Town of Ixonia, on PIN 012-0816-0511-002 (2.5 Acres)

**V1591-16 – Alton Ciha/Norman & Judith Eggert Trust:** Variance from Sec. 11.09(c) and 11.09(e) to allow an addition to a non-conforming residence at **W9299 Oakland Road**, Town of Oakland, on PIN 022-0613-0533-014 (0.22 Acre). The property is zoned Residential R-1.

**10. Discussion and Possible Action on Above Petitions**

**11. Adjourn**

**If you have questions regarding these variances, please contact the Zoning Department at 920-674-7113 or 920-674-8638. Variance files referenced on this hearing notice may be viewed in Courthouse Room 201 between the hours of 8:00 a.m. and 4:30 p.m. Monday through Friday, excluding holidays. Materials covering other agenda items can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov).**

## **JEFFERSON COUNTY ZONING BOARD OF ADJUSTMENT**

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Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101 at least 24 hours prior to the meeting so appropriate arrangements can be made.

*A digital recording of the meeting will be available in the Zoning Department upon request.*

Additional information on Zoning can be found at [www.jeffersoncountywi.gov](http://www.jeffersoncountywi.gov)